

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 5, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Cpl. Sabers was present for Lt. Reid. Sheriff's Liaison Lt. Reid was excused.

Document Shredding Program – Mr. Molloy reported on the Document Shredding Program held on April 7th: approximately three tons of documents were destroyed with 200 residents served. The Trustees were pleased with the program and will continue to offer it to residents during 2011.

Volunteerism Proclamation – Mr. Molloy presented a request from Cynthia Holloway, of the Sycamore Senior Center, to proclaim May, 2010 as Volunteer Appreciation Month in Sycamore Township. The Trustees directed Law Director Miller to prepare a Proclamation for consideration at the May 6th Board Meeting.

Huff Easement – Mr. Molloy presented easement information provided by Jim Huff, 7699 Ginnala Court. The Trustees requested information on a possible water main connection prior to releasing the utility easement.

Montgomery Road Sidewalk – Phase II – Mr. Molloy reported on the progress of the Montgomery Road Sidewalk Project-Phase II.

Kenwood Road Crossing and Signal – Mr. Bickford presented a request from Midland Atlantic for public participation in the construction of a signalized entrance with pedestrian crossing between the Kenwood Towne Centre and the Kenwood Place Development. The Trustees directed Mr. Molloy to contact TEC Engineering for updated costs on performing a signal review of the Closed Loop System.

Hosbrook Access Road – A motion was made by Mr. Kent, seconded by Mr. Bishop, to relocate a portion of the Hosbrook Access Road to avoid utility relocation at the Duke Realty Building. Vote: All Aye. Mr. Bickford advised the Trustees that it will take URS approximately 2-3 months to update and complete engineering plans.

Registration of Rental Properties – Mr. Bickford proposed a program which would require registration and inspection of rental properties as a means to better track ownership. The Trustees directed Mr. Bickford to review the information available through the Hamilton County Auditors website to determine if this is sufficient.

Blue Ash Board of Zoning Appeals – 11573 Deerfield Road – Mr. Bickford advised the Trustees of notification from the City of Blue Ash Board of Zoning Appeals regarding a billboard on Kelly Green Landscape property, 11573 Deerfield Road. The plan is to change the sign face to a digital format. The Board directed Mr. Bickford to prepare a letter in opposition for their signatures.

Nuisance Properties – Mr. Bickford presented the following properties for nuisance abatement: 7740 Concord Hills Lane, 7691 Hosbrook Road, 7799 Kugler Mill Road, 4316 Sycamore Road, and 8706 Tudor Court.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7740 Concord Hills Lane” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-19 passed this 5th day of May, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7691 Hosbrook Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-20 passed this 5th day of May, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7799 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-21 passed this 5th day of May, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4316 Sycamore Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-22 passed this 5th day of May, 2010.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8706 Tudor Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-23 passed this 5th day of May, 2010.

Memorial Day – Chief Jetter advised the Trustees of the upcoming Memorial Day Parade and presented an option for the Annual Fire Department cook-out. The Board was not in favor of this option.

Turn Out Gear and Boot Request –A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase of 20 sets of turnout gear and 10 pair of rubber boots at a cost of \$30,282.95. Vote: All Aye. These purchases are being made through the Northeast Fire Collaborative and are eligible for TIF funding.

Fire and EMS Invoices and Purchase Request – The Fire and EMS invoices and purchase requests were approved as submitted.

Park and Recreation Report – Mr. McKeown reported on the Moeller High School Anniversary Service Project and community room rentals. Also discussed was a donation of play equipment and cleanup project at High Point Park with the equipment installation tentatively scheduled for Saturday, May 15, 2010.

Sheriff Patrol Update – Cpl. Steve Sabers was in attendance for Lt. Reid and had no report.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Anthem Claims	January-February Claims	\$ 45,081.49
Anthem Claims	March Claims	\$ 14,032.39
Sycamore Printing	Park Brochures Mailing	\$ 3,400.00
Johnny Schott Talent	Stage, Sound, Agency Fee for Festival	\$ 20,500.00
Bureau of Workers Compensation	2010 Premium	\$ 330,318.81
Deer Park Community City School District	First Half TIF	\$ 308,595.71
Sycamore Board of Education	First Half TIF	\$ 13,415.32
Indian Hill Exempted Village School District	First Half TIF	\$1,463,724.54
US Bank	Public Improvement Bonds 2007D	\$ 170,143.75
US Bank	Public Improvement Bonds 2007B	\$ 93,906.25
US Bank	Public Improvement Bonds 2009	\$ 139,231.25

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Kent. Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss personnel-compensation, pending litigation, and land acquisition.

Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 10:35 am.
The executive session adjourned at 11:08 am.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to retain the services of Frost Brown Todd for the Bureau of Workers Compensation claim appeal. Vote: All Aye.

There was a brief discussion regarding possible financing options for the Hosbrook Access Road.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop. Vote: All Aye. The meeting adjourned at 11:18 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 5/05/10